

**BWC EXPENSE VOUCHER**

(receipts must be attached)

Please issue check to:

Date: \_\_\_\_\_

Amount: \$ \_\_\_\_\_

\_\_\_\_\_  
Name

Address \_\_\_\_\_

Description of Expense \_\_\_\_\_

All expense vouchers must be approved by the Ways and Means Chairman or the Dean of Chairman. Board member expenses must be approved by the President.

\_\_\_\_\_  
Approved by (Signature)

\_\_\_\_\_  
Title

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